

Information clause for the contractor

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJEU.L.2016.119.1) - hereinafter GDPR - we wish to inform you that:

1. The controller of your personal data is OPTOPOL Technology Sp. z o.o. with its registered office in Zawiercie, address: ul. Żabia 42, 42-400 Zawiercie, KRS (National Court Register number) : 0000195272, NIP (taxpayer identification number): 649-19-87-762 (hereinafter referred to as the "Data Controller"). Contact details of the Data Controller: info@optopol.com.pl, tel.: +48 32 67 07 400.
2. In matters concerning the protection of your personal data, you may contact us at the following e-mail address: info@optopol.com.pl.
3. We will process your personal data for the purpose of:
 - fulfilling the legal obligations imposed on the Data Controller by the applicable provisions of law, including those associated with issuing invoices, maintenance of accounting books and tax documentation, (Article 6 (1)(c) of the GDPR in conjunction with the Accounting Act of 29 September 1994, the Act of 29 August 1997 - Tax Ordinance, the Act on tax on goods and services, the Act of 11 March 2004 on tax on goods and services and the Act of 15 February 1992 on corporate income tax),
 - carrying out tender procedures and offering services, therefore the data of persons included in the received documentation will be processed on the basis of the legitimate interest of the Data Controller - Article 6 (1) (f) of the GDPR, i.e. the transfer of data is necessary for conducting a tender procedure or a bidding process,
 - pursuing claims or defending the rights of the Data Controller (Article 6 (1) (f) of the GDPR), which constitutes a legitimate interest,
 - carrying out satisfaction surveys, preparation of analyses concerning the sales and use of our products and services, collecting your opinions on our products and services – with the aim to improve our products and services and to obtain customer recommendations from completed projects (Article 6 (1) (f) of the GDPR).
4. The Data Controller makes your data available to the following categories of recipients:
 - entities processing your personal data on the basis of concluded sub-processing agreements, including third-party operators of IT systems, providers of document archiving services,
 - controllers of personal data authorised by law and other controllers who process personal data on their own behalf: including law firms, banks (payment of invoices), providers of courier and postal services and contractors, as part of the Data Controller's operational activities.
5. Personal data will be stored for the duration of the contract and, after its termination – for the period required by law (e.g. retention of accounting records) and until limitation of claims (if any).
6. The provision of personal data is voluntary, but necessary for the conclusion and performance of the contract.
7. You have the right to access your data, to rectify your data, to request data erasure or restriction of processing, to object to the processing of your data, as well as the right to data portability – in cases specified in the GDPR.
8. If it is found that personal data are processed in violation of the GDPR, the Contractor has the right to submit a complaint to the President of the Office for Personal Data Protection
9. The Contractor's personal data will not be subject to profiling or automated decision-making, nor will they be transferred to third countries or international organisations. The Data Controller does not transfer personal data outside the European Economic Area.